

Sent On: 4/13/2010

Subject: New Job listing from KTWU

From: Frances Wadsworth

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Category: Other

Position/Title: AUCTION MANAGER/UNDERWRITING REPRESENTATIVE

Details: Washburn University and KTWU offer an exciting opportunity for an energetic, enthusiastic individual to serve public broadcasting and represent the station as a member of the Development/Education Department. Human Resources is accepting resumes in application for an Auction Manager/ Underwriting Representative position. Employment at Washburn University may be conditioned upon satisfactory completion of a background check. Arrest information is not considered in the selection process.

Vacancy Type: Full Time

Salary: low \$20K plus commission based on generated underwriting revenue

Date Posted: 4/11/2010

Closing Date: 6/11/2010

City: Topeka - 66621

State: Kansas

Experience: Background/experience in public relations and/or non-profit fundraising.

Requirements: Bachelor's degree or an equivalent combination of education and related work experience. Work experience in sales, direct solicitation fundraising or public relations. Valid Kansas Driver's license.

Additional Information: Excellent fringe benefits package.

Contact: Submit a letter of interest, resume, Resume Supplement (available at www.washburn.edu/main/human-resources), transcript(s), and names and phone numbers of three professional references to Human Resources, 263 Morgan Hall, 1700 College, Topeka, KS 66621. Review of resumes will begin April 26, 2010, and continue until a suitably qualified candidate has been selected.

Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

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